

EXPECTATIONS

Congratulations! After all of your hard work in your TESOL Course and Specialization Courses we are now ready to begin sending out your resume to Schools and Recruiters abroad. I want to go over some expectations both what we expect of you and what you can expect of us through this process. Please remember we are available at any time to give advice and listen to questions or concerns.

Our Expectations of you:

1. You have completed a Job Placement Questionnaire about the country or counties before beginning Job Placement. If your situation changes, please let us know so that we can adjust the search.
2. If a school or recruiter contacts you with a position, you are expected to respond within 48 hours. Please keep us updated on these correspondences.
3. If you are sent a contract please send a copy to Christina at teachenglishnow@gmail.com. You can let the school know that it is standard for TTI to look over a contract with you before signing so that they know that you are interested but need several days to respond.
4. Please make sure to get in touch with us every two to three weeks either by phone or email to check in and see if you have heard from any potential employers.
5. During the job process, it is recommended that you continue to look at job postings on your own in addition to the personalized search process that we are leading at TTI. This philosophy has two purposes, one it helps you to stay informed about the current job market and secondly two heads are always better than one.

You can expect us to:

1. Send out your resume and cover letter to our database of schools that we have a relationship with in your country of choice.
2. Execute a personalized search for jobs that meet your interests and talents.
3. Write a personalized letter of introduction and recommendation that we'll send out to all employers that we contact.
4. We are happy to listen and give advice throughout the Job Placement Process!